

Have you been injured at work?



Tell your supervisor

You, or someone on your behalf must notify your employer in writing of any work-related injury or illness as soon as possible.



Seek medical treatment

The most important thing to do if you have a work related-injury or illness is to seek appropriate medical treatment from a provider of your choice.



Report an incident

Submit an incident report. If you are unsure on how, contact your supervisor for assistance. Raising hazards reduces the risk of people being injured in future.



Complete and lodge a claim form

To claim entitlements, you must complete a NT Worksafe approved claim form as soon as possible and provide this to your employer. If you have an incapacity for work, you must also obtain a first medical certificate of capacity from a medical practitioner.

The easiest way to complete and lodge your claim is through our online lodgement portal:

<https://www.gallagherbassett.com.au/ntg-launchpad/return-work-launchpad-workers/lodge-my-nt-workers-compensation-claim/>

Gallagher Bassett will contact your employer for their section to be filled in, this is generally completed by HR Delegation level 4